



# Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, WEDNESDAY AUGUST 14, 2024

Attendees	Board Role	In Attendance? Yes or No
John Ford	President	Yes
Nick Giacobbe	Vice President	Yes
Matt Gloudeman	Secretary	Yes
Ben Watts	Treasurer	Yes
David R Smith	Board Chair	Yes
Allan Gajadhar	Board Member	Yes
Dave Schutz	Board Member	Yes
Jackie Snelling	Board Member	Yes
Jean Henceroth	Board Member	No
Michael McMenamin	Board Member	No
Paul Holland	Board Member	No
Richard McNamara	Board Member	Yes
Ron Haddox	Board Member	Yes
<b>Percentage of Board Members in Attendance:</b>		<b>77%</b>
50% required to achieve quorum.		
Other Attendees	Role	In Attendance? Yes or No
Cory Giacobbe	Parks Chair	Yes



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Discussion Topic	POC	Discussion
Welcome and Call to Order	David Smith	Quorum was reached. The meeting was called to order. The meeting was held virtually via Zoom, called via email invitation.
Approve Previous Month Minutes	David Smith	July minutes were approved. 9 Aye 0 Nay 0 Abstain
Action Item Review	David Smith	Previous month action items reviewed.
President's Report	John Ford	<b>September GM Meeting:</b> The Candidates forum and Arlington Neighborhood Village vote is on the September GM agenda. John will soon request input for questions for the candidates forum. <Post meeting update: NVAHA membership vote will also be on the September GM agenda>  Request from John is that Board members with candidate questions attend the Sept GM meeting so they can ask their questions.  <b>October &amp; November GM Meeting:</b> Jackie has asked the committees provide thoughts (4-5 multiple choice questions) on each of the priority areas identified. See July minutes as well as draft agenda (see Appendix A.)
FOIA Discussion	David Smith	The County Board agreed they needed to publicize the FOIA procedure, but this has not yet been done. CivFed has requested to meet with the manager to discuss this topic.  <b>Action:</b> John: Follow up with Mark and Erica on the update of the FOIA procedure vs 'Open Government' data requests. John will send a note on this concern in advance of the September 12th round table.



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<p><b>Discuss Bank CD rates and amend Budget to carry-forward tech allocation.</b></p>	<p>Ben Watts</p>	<p>A motion was made to take \$5000 out of the ACFCU Savings and put into a 12 month CD. ACFCU has a 4.8% 12-month CD.  Discussion: Could use a 15 Month with No Penalty for early withdrawal. This would offer us liquidity.  <a href="#">The board approved, by unanimous consent, taking \$5000 out of the AFCU Savings and putting into a 12 month CD at 4.8% interest rate.</a></p> <p><b>Action:</b> Ben: Find out what interest and terms are available and could be leveraged for our additional budget allocated to CDs and post the taxes to the Google drive.</p> <p>Ben also noted that he filed the taxes and received the insurance bill which was approximately 10% more than last year, but the increase was accounted for in the budget approved in July.</p>
<p><b>Discuss Northern Virginia Affordable Housing Alliance (NVAHA) Membership Request</b></p>	<p>Jackie Snelling</p>	<p>Arlington Housing Solutions (AHS) has merged with Northern Virginia Affordable Housing Alliance (NVAHA). AHS was a previous member but did not pay dues last year due to the merger with NVAHA. NVAHA has now submitted an application for CivFed membership. They supplied all required data (bylaws, members). Allen Norton and Jackie reviewed the application and data and agreed they met CivFed bylaws. Allen and Jackie interviewed NVAHA (Alice) and got assurance that their structure satisfies CivFed bylaws. Allen recommended NVAHA for forwarding to the Board.</p> <p>A motion was made for the Board to approve forwarding of the NVAHA membership request to the GM meeting for a vote.  Discussion: A question was asked if any CivFed members get funding from the county. Answer is 'yes' - primarily in the form of grants. Is NVAHA a 'lobbying firm'. Answer is 'no', believe a C4 organization.  <a href="#">The board approved forwarding the NVAHA membership request to the GM meeting for a vote.</a></p> <p>9 Aye  0 Nay  1 Abstain</p>
<p><b>Newsletter Discussion</b></p>	<p>Matt Gloudeman</p>	<p>See July minutes + add:  -Add NVAHA vote to the newsletter  -add Environmental Affairs article from Mary Glass</p>
<p><b>Fair</b></p>	<p>Nick Giacobbe</p>	<p>Nick let the board know that the Fair prep was good to go and that all slots had been filled by volunteers.</p>



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<b>Form of Government</b>	Dave Schutz	The FoG meeting scheduled for August 19 is being postponed. Patrick Hope did not want the subject of the meeting to be both the FoG and his bill on leveling up County authority to match the authority of other jurisdictions. Not all FoG (TiGER) topics are covered in Patrick's bill. The new meeting will be on Oct 15 and focus on the FoG and getting input for the Arlington County 2050 document.
<b>Picnic</b>	Cory Giacobbe	Cory reviewed the picnic proposal. See Appendix B. A motion was made to approve the Fall Picnic proposal provided by Cory. Discussion: Some civic associations have had issues with doing potlucks and they need to get approvals. Would prefer we provide a clear statement that we only invite members and family. Cory asked about this at the Arlington County Parks and Rec desk and they said there is no reason we cannot have a potluck. Concern is only if we are selling food. <a href="#">The picnic plan was approved by unanimous consent.</a> <Post meeting update: The picnic will be Sept 14, noon to 4 p.m. at Fort Scott Park.>
<b>Meeting Adjourn</b>	David Smith	Meeting adjourned at 5:15 p.m.

Submitted by: David R. Smith, Board Chair on 8/25/2024



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## APPENDIX A

### Proposed November Agenda and Committee Focus from Jackie Snelling 8-19-2024

#### Proposed Framework

The October and November meetings will provide a framework for CivFed recommendations for the next steps to update the Comprehensive Plan using Vision 2050. Last October we had an interactive discussion on priorities for a community vision and identified some overarching principles, commonly held priorities, and significant challenges that we'd like to have inform our planning. Livability and wellbeing were identified as top goals. Livability in the context of climate changes was identified as among the top challenges that requires coordination across all or most other priorities. We identified the next steps as work by the ACCF committees to examine the challenges and identify proposed actions to move forward. Our meetings this fall will use an interactive framework to present work by the ACCF committees and to engage members in discussion and proposed actions.

**October Meeting.** In the upcoming October 2024 meeting, the ACCF committees and invited experts will provide more context for current challenges for their areas and lead discussion of these areas through interaction with the members. Following discussion of the challenges, committees will present some strategies, and proposed resolutions, for strengthening the Comprehensive Plan capacity for a systematic, coordinated whole community focus on goals for these areas and performance measures.

- Features – 4 or so Pop Quizzes by topic with 5 or so multiple-choice questions; short rapid Pecha Kucha style presentations by topic by committees/selected quests to give challenge, the case for resolutions/recommendations, and identify the connection to other priority areas; quiz grading & winners; review of November resolutions

**November Meeting.** The November meeting will use some interactive exercises to illustrate the impacts of different options for prioritizing and balancing cross-cutting issues such as housing, parks and green space, commercial space, community gathering spaces and other priorities. The exercise will be followed by committee and member discussion and potential votes on proposed resolutions introduced in October.

- Features – overview of resolutions, Sim City “exercise” of parametric modeling of alternative land use models with live inputs from the audience – geographic if possible, presentation of resolutions and votes, grouping TBD

**Committee Focused Framework.** In order to implement this plan featuring committee work, each committee will need to focus on the most important topics they want to bring to members for education and for action through potential resolutions and we will need to work together to coordinate so that we are modeling how the cross-cutting priorities of the committees can be integrated. The ask for the committees is:



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- **Schedule your September meeting** now for the August 19 newsletter deadline and plan to discuss topics that will help you add to or consolidate the areas to discuss in October and your potential resolutions.
- **Send a representative to our ~~late August~~ early September planning meeting**
- **Suggest questions for candidates for the September forum.**
- **Plan now to identify about 5 multiple choice questions for October.** Questions should be designed to educate the members on up to 5 key points you want to discuss in October, and to be interesting, even fun as part of a “pop quiz: to kick off the October meeting.
- **Consider proposed resolutions or single recommendations.** Consider if you have any specific recommendations that you want to put forward as a committee resolution in October or as a part of an umbrella resolution with others. These can be at any stage of inquiry and action so from a proposal for a study, to update a previous resolution, to call for new policies, analysis...



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## APPENDIX B

### ACCF 2024 Fall Picnic Proposal

To: Picnic Committee

From: Cory Giacobbe, Picnic Committee Chair

The picnic committee is proposing to revive the ACCF Fall Picnic this year. Please read the following proposal and let me know if you approve the plan. I will then send the plan to the ACCF Board for approval.

Date: Saturday, September 14 (preferred) or Saturday, October 19

Time: Noon to 4 pm

Location: Lacey Woods Park Picnic Shelter #1 (seats 50 people)

Amenities: Covered shelter, picnic tables, charcoal grills, bathrooms, playground

Cost to reserve: \$180 (FYI no special food permit needed, just the reservation fee)

Budget: ACCF Board voted to provide \$500 for rental and supplies

Food: Potluck

Supplies: Charcoal, drinks, cups, plates, utensils, napkins, condiments, table cloths

Program: None

Invitees: ACCF members and their families

Purpose: Socializing and getting acquainted

#### Next Steps:

Once Picnic Committee gets approval from ACCF Board, we will reserve the Lacey Woods Picnic Shelter #1; send out a "Save the Date" email; follow up with details and signups for the potluck.

Visit Lacey Woods Park in advance to see how many tables, what size they are, how many BBQs, best place to park, etc.

Picnic committee will:

- purchase picnic items (amounts based on sign-ups)
- purchase charcoal and start fire in advance
- Set up tables, label dishes as they arrive
- Provide coolers for drinks
- Clean up

#### Shopping List

Plates

Cups

Cutlery

Ice

Charcoal

Condiments

Buns (?)



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Hot dogs (?)  
Apple Juice  
Water

Potluck categories by last name:

A-G Appetizers (chips, dips, etc.)

H-N Main Dish BBQ (raw burgers/dogs/sausage/chicken) or Main Dish Casserole

O-R Side dish (Veggies/salads)

S-Z Dessert/cookies/brownies

All: Bring favorite beverages to stock coolers (alcohol may be prohibited)

RSVP with number of family members attending.

You may jump food categories but just let us know in the RSVP so we can adjust.